

CHILMARK PARISH COUNCIL

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**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL
MEETING HELD ON WEDNESDAY 7 SEPTEMBER 2016**

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Mr M Lennard	Vice Chairman
Mrs E Jack	Councillor
Sir R Packer	Councillor
Mrs J MacDougall	Clerk
Members of the Public: 4	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p>Public Forum</p> <p>Members of the public raised concerns about the new entrance to Corner Cottage which could create a danger spot with other road users. The site has been the subject of a number of planning applications over the last few years and they would need to be checked to see if the work was in accordance with approved plans. The Chmn agreed to refer this to the Planning Dept for their advice. The footpath at the bottom of Park Drive parallel to the B3089 towards the Black Dog has tree roots lifting the surface and overhanging branches which could pose a hazard to pedestrians. The Chmn will request Highways Dept to remedy the problems using the "My Wiltshire" app.</p> <p>The Parish Council would welcome a group of approx. 6 - 8 volunteers to become involved in the Community Speed Watch Scheme. James Lock has offered to co-ordinate this and will advertise for volunteers. The Clerk will register it as an Issue with the CATG and arrange for a metro count to be undertaken.</p> <p>Wilts Cllr Wayman has confirmed that tarmac resurfacing of the B3089 will take place during this financial year.</p> <p>Mr Eke apologized for his absence from the last two PC meetings and explained that he was making progress with the Emergency Plan and was liaising with the Head of the Wilts Council Resilience, Emergency Response Team and Team Rubicon at RAF Chilmark. Dan Cook, Head of Operations was very helpful. Advertising for and recruiting volunteers will be crucial and the Reading Room will be the HQ in emergency. He anticipated that a plan would be formulated by the end of the year.</p>	<p>Chmn</p> <p>Chmn</p> <p>Clerk</p> <p>Mr Eke</p>

61/16	1. <u>Apologies:</u> Cllrs E Pelham, K Hawkins, L Taylor and Wilts Cllr B Wayman.	
62/16	2. <u>The Minutes of the Parish Council meeting held on 13 July 2016</u> were proposed by Sir RP subject to a letter to Wilts Council re: Kent's Hill, seconded by V/Chm agreed and signed.	
63/16	3. <u>Declarations of Interest</u> None.	
64/16	4. <u>Finance</u> 4.1 Opening balance in the Treasurer's Account: £11,064.92. 4.2 Cheques to be paid: none. 4.3 Closure of Audit. The Clerk reported that there had been no adverse comments from Grant Thornton. 4.4 VAT Reclaim from HMRC: 1/9/2014-31/7/2016: £548.80.	Clerk
65/16	5. <u>Village Maintenance</u> <i>Issues for the Parish Steward.</i> The new scheme will start on 1 Oct and Fred Winter is the Parish Steward. Any issues that require reporting to Wilts Council should be done through the "My Wiltshire" app. Members of the public are encouraged to do this and CLARENCE is no longer to be used. If anyone has a problem processing the app, Cllr L Taylor has offered to assist. <i>Footpath Strimming – proposal to include CHIL2.</i> The Chmn reported that Jordan Parsons would require an extra £80.00 to include CHIL 2 which runs from Tisbury Rd to the Street in his schedule. All agreed to review the matter in February next year. <i>Wessex Water Survey.</i> The Chmn reported that the sewage pipes from the B3089 junction down to the Street have been relined to prevent water infiltration of the system. However a copy of their survey has still not been received. The Clerk sends regular reminders to them. The Chmn explained that there has been no response from Danny Everitt, Wilts Council Drainage Engineer re: riparian responsibility for maintenance of the Winterbourne from the Cross to the Old Post Office. One of the landowners denies that it is in their deeds so SDC had previously graded part of that stretch. The PC has no legal power but the Chmn offered to send a letter to Wilts Council pointing out the danger of flooding to the upstream properties and Wiltshire Council's statutory duty to ensure it is kept clear. All agreed. <i>Surface water drains and Winterbourne maintenance.</i> The Chmn circulated a brief on this issue as last year the state of the drains has been found to be quite poor. The Chmn and Mr Eke will check the present state of the drains and report back. Previously, sludge gulpers sucked out the catchment pits in the village	Cllr LT Chmn Clerk Chmn Chmn

65/16 (cont)	<p>and this is definitely required annually. The Chmn asked for the culverts to be sucked out to improve the flow. The Chmn will ask at the Flood Warden Meeting for the schedule of cleaning and for advance warning of the visits. (for next agenda)</p> <p>Cllr EJ reported that the culverts under the Tisbury Rd are blocked and need clearing. The Chmn will check if this is the landowner's responsibility. Landowners are generally responsible for ditches and culverts parallel to the road and culverts across the road are a matter for Highways.</p>	Chmn Chmn
66/16	<p>6. <u>Planning Applications-</u> None. <u>16/07610 TCA Winterbourne House, The Street, Chilmark, SP3 5AU-</u> flowering cherry tree – tidy split limb and overall crown reduction up to 1.2m together with pruning to reduce limbs growing through BT lines. No comment.</p>	
67/16	<p>7. <u>Highways Matters</u> <i>EHD update – CATG issue 4723 for September meeting.</i> Lorries destined for EHD are still heading through the village from all directions. Wilts Cllr Wayman has requested that all entrances to the village should have notices erected by Highways indicating their unsuitability for HGVs. However Julie Wharton, Senior Traffic Engineer has suggested different directional signage instead. There is a CATG meeting at Dinton on 21 Sept which the Vice Chmn will attend. <i>Kent's Hill signage.</i> The Chmn checked the Land Registry and the Ordnance Survey records & confirmed the road leading to Hops Close and Barn Hill is designated "Kent's Hill". The Chmn had circulated a draft letter re: this matter and all had agreed it should be sent. A reply had been received from WC but the Chmn has sent a further letter asking for clarification on the proposed signage. <i>Proposal for modification of Definitive Map in respect of CHIL BOAT8A.</i> When repairs were requested between Anvil Cottage and Barn Hill via the "My Wiltshire" app Wiltshire Council refused, claiming it is not an adopted highway. In response, the Chmn drafted a letter, agreed with Councillors, asking for a resolution. This might require a modification order, to have the section removed from the definitive map and be included on the Wiltshire Council "List of Adopted Roads" to clarify that Highways Department are responsible to maintain it to a proper standard as an all purpose highway.</p>	Chmn & V/Chmn Chmn

68/16	<p>8. <u>Chilmark Response Group</u> – Defibrillator demonstration. Lyn Menzies, retired GP, has offered to hold a defibrillator familiarization session in the Reading Room on 8 Oct. It is hoped that more volunteers will be available to provide an “on call” facility, or at least be accessible in case of emergency, to undertake a weekly check of the equipment and register that on line. The equipment needs to be accessed within one minute for the patient to have the best outcome. The accreditation certificate with the South West Ambulance Service will be hung in the Reading Room.</p>	
69/16	<p>9. <u>Correspondence</u></p> <ul style="list-style-type: none"> • Letter dtd 19 August to Mr Guthrie re: A small highway grip opposite the Wessex Water pumping station at Lower Mooray has become silted up and no longer takes in surface drainage causing flooding on the road. • Wilts Cllr Wayman’s report was read out – to be posted on website. • A public consultation will be held on 28 September at City Hall, Salisbury, 5.30-7.30pm re: Wilts Council budget proposals. • PEAS 2016-17 request for salt, sand etc forwarded to Weather and Drainage Team. 	
70/16	<p>10. <u>Village Voice/website</u> Autumn trim back hedges, Riparian owners – clear Winterbourne, My Wiltshire app, Defibrillator session, Date of next meeting.</p>	Clerk
71/16	<p>11. <u>Date of next meeting:</u> The next meeting of the Parish Council will be held on Wednesday 9 November at 7pm in the Reading Room.</p>	
	<p>Date:</p>	<p>Chairman:</p>